



2011 PRE-DELIVERY SERVICE CHECK SHEET

July 2011 Rev 1

BEFORE INSPECTION	OK	Adjust/ Repair
01 INSTALL SHORT PIN	☐	☐
02 Install radio antenna	☐	☐
03 Initialize advanced parking guidance system	☐	☐
FUNCTIONAL OPERATION		
IMPORTANT: See Pre-Delivery Service TSB for details on startup methods for the hybrid system.		
01 Check dome, courtesy, map, and sun visor lights*	☐	☐
02 Check warning/indicator light, buzzer, and horn	☐	☐
03 Check windshield wipers and washers	☐	☐
04 Check headlights, instrument lights, dimmer switch, turn signals, emergency flashers, and brake lights	☐	☐
05 Check inside/outside rear view mirror operation/adjustment	☐	☐
06 Check cigarette lighter* and power outlets	☐	☐
07 Check audio/navigation*/backup camera* systems and set clock	☐	☐
08 Check multi-information display and trip information on center display*	☐	☐
09 Install shift-lock override button cover*	☐	☐
10 Check sliding roof*	☐	☐
WALKAROUND INSPECTION		
<i>Start at left front door. Check window and door lock operation (from master power switch, if equipped). Continue around vehicle in a counterclockwise direction checking each door and window operation, child door locks, seat belts, interior condition, all lights, luggage compartment contents. Finish by checking headlight aim and continue into UNDER HOOD checks.</i>		
01 Check Smart Key system	☐	☐
02 Check window operation	☐	☐
03 Check that engine starts with all keys	☐	☐
04 Check that child safety door locks are in normal (unlocked) position*	☐	☐
05 Check seats and seat belt operation	☐	☐
06 Check rear defogger/rear view mirror defogger*	☐	☐
07 Check side marker, tail, backup, cargo* and license plate lights	☐	☐
08 Check luggage compartment light* and trim appearance	☐	☐
09 Adjust spare tire pressure, inspect for damage, and check jack and tool installation	☐	☐
10 Check headlight aim	☐	☐
11 Check battery state-of-charge using Digital Battery System Analyzer (SOC Reading:____%)	☐	☐
UNDER HOOD		
01 Check engine oil level and ATM* fluid levels	☐	☐
02 Check brake and power steering fluid levels	☐	☐
03 Check engine coolant level	☐	☐
04 Check inverter coolant level	☐	☐
05 Check windshield washer fluid level	☐	☐
06 Inspect for fuel, oil, coolant, and other fluid leaks	☐	☐
* Inspect or install when equipped/required.		

UNDER VEHICLE (ON HOIST)	OK	Adjust/ Repair
01 Remove disc brake anti-rust covers/anti-corrosion wheel film*	☐	☐
02 Inspect tires for defects/damage (including spare tire)	☐	☐
03 Initialize Tire Pressure Warning System (TPWS)	☐	☐
04 Install wheel caps*	☐	☐
05 Install front spoiler under cover & rear side spoilers	☐	☐
06 Remove spring spacers on vehicles with PLUS package	☐	☐
07 Inspect for fuel, oil, coolant, and other fluid leaks	☐	☐
08 Inspect under the vehicle for damage, rust, etc.	☐	☐
09 Visually check bolts and nuts on chassis and powertrain for looseness	☐	☐
10 Install rubber body plugs (stored in glove box or console) ..	☐	☐
11 Check hybrid transaxle fluid	☐	☐
ROAD TEST		
A complete road test helps assure customer satisfaction. Drive vehicle over a variety of road surfaces and driving conditions. Check for unusual noise and driving performance.		
Enter Odometer Readings		
Reading Before Test: _____ Reading After Test: _____		
01 Check cold engine operation	☐	☐
02 Check engine operation during warm up	☐	☐
03 Check engine at normal operating temperature	☐	☐
04 Check hybrid transmission operation	☐	☐
05 Check brake and parking brake operation	☐	☐
06 Check steering operation & off-center/vehicle pull/flutter	☐	☐
07 Inspect for abnormal noise and vibration	☐	☐
08 Inspect for squeaks and rattles	☐	☐
09 Check heater and A/C* operation	☐	☐
10 Check cruise control operation*	☐	☐
11 Check front seat heater operation*	☐	☐
FINAL INSPECTION AND CLEANING		
01 Remove interior protective covers, unnecessary labels, tags, etc. (Remove protective covers just before delivery to customer)	☐	☐
02 Visually inspect all interior parts for installation, damage, fit, dirt, etc.	☐	☐
03 Verify floor mat application and install using retaining clips*	☐	☐
04 Verify green light is illuminated on SOS (Safety Connect) button*	☐	☐
05 Remove Rapgard™ and clear protective bumper film* ...	☐	☐
06 Wash and clean vehicle	☐	☐
07 Inspect paint finish for scratches, chips, rust, dents, damage, etc.	☐	☐
08 Place oil change sticker on inside of windshield, top left corner	☐	☐
09 Inspect exterior body parts for proper installation, damage, rust, etc.	☐	☐
10 Install front license plate and mounting bracket*	☐	☐
11 Place Owner's Guide & first aid kit portfolio* in glove box	☐	☐
12 Perform Techstream Health Check	☐	☐
BATTERY MAINTENANCE		
01 Perform HV battery check and maintenance	☐	☐

Completion and retention of this form is required to comply with Toyota's Warranty Policy.

TECHNICIAN'S SIGNATURE

SERVICE MANAGER'S SIGNATURE

NAME (PLEASE PRINT)

NAME (PLEASE PRINT)

Date

Dealer Name

Dealer Code

Vehicle Identification Number (Sticker)

We hereby certify that all items on this form have been checked and corrected for proper operation as required.