

TOYOTA 2023 ALL MODELS PRE-DELIVERY SERVICE CHECK SHEET

Market: USA and Mexico

April 2023 Rev2

BEFORE INSPECTION	OK	Adjust Repair
1 Complete vehicle-specific PDS procedures (reference the applicable TSB).....	<input type="checkbox"/>	<input type="checkbox"/>
FUNCTIONAL OPERATION		
Apply the parking brake, turn the vehicle on (engine off/ready off), place the gear selector in "R," turn on the lights and rear defogger, unlock all doors, and release the fuel door, trunk, and hatch.		
1 Check dome, courtesy, map, and sun visor lights*	<input type="checkbox"/>	<input type="checkbox"/>
! 2 Check warning/indicator lights, buzzers, gauges, horn...	<input type="checkbox"/>	<input type="checkbox"/>
3 Check windshield wipers and washers	<input type="checkbox"/>	<input type="checkbox"/>
! 4 Check headlights, instrument lights, dimmer switch, turn signals, emergency flashers, and brake lights	<input type="checkbox"/>	<input type="checkbox"/>
5 Check inside/outside rear view mirror operation/adjustment	<input type="checkbox"/>	<input type="checkbox"/>
6 Check rear defogger/rear view mirror defogger*	<input type="checkbox"/>	<input type="checkbox"/>
7 Check USB and 12V power outlet(s)	<input type="checkbox"/>	<input type="checkbox"/>
8 Check audio/navigation* systems and set clock*	<input type="checkbox"/>	<input type="checkbox"/>
9 Check for OTA updates and apply (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
! 10 Check backup camera operation.....	<input type="checkbox"/>	<input type="checkbox"/>
11 Check sliding roof*	<input type="checkbox"/>	<input type="checkbox"/>
12 Verify the SOS button is illuminated green, and there is NO IG-ON audible error message**	<input type="checkbox"/>	<input type="checkbox"/>
13 Install shift-lock override button cover*	<input type="checkbox"/>	<input type="checkbox"/>
14 Check multi-information display and trip information on center display*	<input type="checkbox"/>	<input type="checkbox"/>
15 Check passenger airbag system cutoff switch and light*	<input type="checkbox"/>	<input type="checkbox"/>
16 Check rear seat entertainment system operation*	<input type="checkbox"/>	<input type="checkbox"/>
17 Check rear sunshade operation*	<input type="checkbox"/>	<input type="checkbox"/>
18 Check parking assist system*	<input type="checkbox"/>	<input type="checkbox"/>
19 Check Automatic Door Lock (ADL) function*	<input type="checkbox"/>	<input type="checkbox"/>
20 Check seat memory operation*	<input type="checkbox"/>	<input type="checkbox"/>
! 21 Check seat and seatbelt operation.....	<input type="checkbox"/>	<input type="checkbox"/>
22 Check window operation.....	<input type="checkbox"/>	<input type="checkbox"/>
WALKAROUND INSPECTION		
1 Check door and door lock operation/theft deterrent system using each key fob*	<input type="checkbox"/>	<input type="checkbox"/>
2 Check that child safety door locks are in normal (unlocked) position*	<input type="checkbox"/>	<input type="checkbox"/>
! 3 Check all exterior lighting.....	<input type="checkbox"/>	<input type="checkbox"/>
4 Check luggage compartment light* and trim appearance	<input type="checkbox"/>	<input type="checkbox"/>
5 Adjust spare tire pressure and inspect for damage*	<input type="checkbox"/>	<input type="checkbox"/>
6 Check jack and tool or emergency tire puncture repair kit installation*	<input type="checkbox"/>	<input type="checkbox"/>
! 7 Check headlight aim.....	<input type="checkbox"/>	<input type="checkbox"/>
UNDER HOOD		
1 Check engine oil level (if equipped with dipstick)*	<input type="checkbox"/>	<input type="checkbox"/>
2 Check brake, clutch, and power steering fluid levels*	<input type="checkbox"/>	<input type="checkbox"/>
3 Check engine/inverter coolant level*	<input type="checkbox"/>	<input type="checkbox"/>
4 Check windshield washer fluid level	<input type="checkbox"/>	<input type="checkbox"/>
! 5 Inspect for fuel, oil, coolant, and other fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>
<p>! Take special precautions, as these items may be related to safety and regulatory standards.</p> <p>* Inspect or install when equipped/required.</p> <p>**If equipped. If the SOS button is NOT illuminated green, refer to TIS for troubleshooting procedures.</p> <p>***Remove or uninstall if equipped.</p>		

BATTERY MAINTENANCE	OK	Adjust Repair
1 Perform HV/EV battery check and maintenance* (reference applicable TSB: Maintenance for HV and Auxiliary Batteries).....	<input type="checkbox"/>	<input type="checkbox"/>
2 Charge auxiliary (12V) battery using the DCA-8000 Battery Diagnostic Tool in PDI Mode (reference applicable TSB: Battery Maintenance During PDS and DCA-8000 Instruction Manual).....	<input type="checkbox"/>	<input type="checkbox"/>
UNDER VEHICLE (ON HOIST)		
1 Remove disc brake anti-rust covers/anti-corrosion wheel film* (remove just before delivery to customer) (reference applicable TSB)	<input type="checkbox"/>	<input type="checkbox"/>
2 Inspect tires for defects/damage and adjust air pressure (including spare*)	<input type="checkbox"/>	<input type="checkbox"/>
3 Install wheel covers/caps*	<input type="checkbox"/>	<input type="checkbox"/>
! 4 Inspect for fuel, oil, coolant, and other fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>
5 Inspect under the vehicle for damage, rust, etc.	<input type="checkbox"/>	<input type="checkbox"/>
! 6 Visually check bolts and nuts on chassis and powertrain for looseness	<input type="checkbox"/>	<input type="checkbox"/>
! 7 Remove spring spacers***	<input type="checkbox"/>	<input type="checkbox"/>
ROAD TEST		
A complete road test helps promote customer satisfaction. Drive vehicle over a variety of road surfaces and driving conditions.		
Enter Odometer Readings		
Reading Before Test: _____ Reading After Test: _____		
1 Ensure engine/hybrid/fuel cell system starts with all keys	<input type="checkbox"/>	<input type="checkbox"/>
2 Check engine/fuel cell stack operation* while cold, during warm-up, and at normal operating temperature.....	<input type="checkbox"/>	<input type="checkbox"/>
3 Check transmission/transaxle operation	<input type="checkbox"/>	<input type="checkbox"/>
! 4 Check brake and parking brake operation	<input type="checkbox"/>	<input type="checkbox"/>
! 5 Check steering operation and off-center/ vehicle pull/flutter	<input type="checkbox"/>	<input type="checkbox"/>
6 Inspect for abnormal noise, vibration, squeaks, rattles, etc.	<input type="checkbox"/>	<input type="checkbox"/>
! 7 Check heater and A/C operation	<input type="checkbox"/>	<input type="checkbox"/>
8 Check cruise control operation	<input type="checkbox"/>	<input type="checkbox"/>
9 Check heated/ventilated seat operation*	<input type="checkbox"/>	<input type="checkbox"/>
10 Check Blind Spot Monitor (BSM) system operation*	<input type="checkbox"/>	<input type="checkbox"/>
! 11 Check speedometer operation	<input type="checkbox"/>	<input type="checkbox"/>
12 Check Head-Up Display (HUD) operation*	<input type="checkbox"/>	<input type="checkbox"/>
FINAL INSPECTION AND CLEANING		
1 Remove interior protective covers, unnecessary labels, tags, etc. (remove just before delivery to customer)	<input type="checkbox"/>	<input type="checkbox"/>
2 Visually inspect all interior parts for installation, damage, fit, dirt, etc.	<input type="checkbox"/>	<input type="checkbox"/>
! 3 Verify floor mat application and install using retaining clips* (reference applicable TSB)	<input type="checkbox"/>	<input type="checkbox"/>
4 Remove Rappgard™ vehicle protective wrap.....	<input type="checkbox"/>	<input type="checkbox"/>
5 Wash and clean vehicle.....	<input type="checkbox"/>	<input type="checkbox"/>
6 Inspect paint finish for scratches, chips, rust, dents, damage, etc.	<input type="checkbox"/>	<input type="checkbox"/>
7 Inspect exterior body parts for proper installation, damage, rust, etc.	<input type="checkbox"/>	<input type="checkbox"/>
8 Place service reminder sticker on inside of windshield, top left corner.....	<input type="checkbox"/>	<input type="checkbox"/>
9 Place Owner's Manual portfolio* in glove box.....	<input type="checkbox"/>	<input type="checkbox"/>
! 10 Perform Techstream Health Check	<input type="checkbox"/>	<input type="checkbox"/>

Completion and retention of this form is required to comply with Toyota's Warranty Policy. Dealer Code _____ Date _____

Technician's Signature	Service Manager's Signature	Dealer Name
Name (Please Print)	Name (Please Print)	Vehicle Identification Number (Sticker)

We hereby certify that all items on this form have been checked and corrected for proper operation as required.

